



ACADEMIC MANAGEMENT SYSTEM

NAHEP Component 2A
Project “Investment in ICAR
Leadership for Agriculture
Higher Education”

Admin Reference Manual



CSKHPKV, Palampur

Division of Computer Applications
ICAR - IASRI
Library Avenue, Pusa
New Delhi – 110012

support.auams@icar.gov.in
011-25842274, 011-25842275

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1. Introduction

NAHEP has been formulated by ICAR with a total cost of US\$ 165 million (Rupees 1100 crores at the exchange rate of Rs. 66.75 = 1US\$) for five years starting from 2017-18. The project is proposed on 50:50 cost sharing basis between the World Bank and the Government of India, implemented at the Education Division, ICAR, New Delhi. Overall, the project aims to develop resources and mechanism for supporting infrastructure, faculty and student advancement, and providing means for better governance and management of agricultural universities, so that a holistic model can be developed to raise the standard of current agricultural education system that provides more jobs and is entrepreneurship oriented and on par with the global agriculture education standards.

The mandate of ICAR/DARE includes promotion and coordination of education in agriculture, agro-forestry, animal husbandry, fisheries, home science and allied sciences in the country. ICAR is now embarking upon an ambitious step in further strengthening the National Agricultural Education system in the country through National Agricultural Higher Education Project (NAHEP) with financial assistance of the World Bank by investing on infrastructure, competency and commitment of faculty, and attracting talented students to agriculture.

The project would benefit all the Agricultural Universities (AUs), i.e. 63 State Agricultural Universities modelled on the US Land Grant University pattern, 5 Deemed to be Universities (DUs), three Central Agricultural University (CAUs) and four Central Universities (CUs) with Agriculture Faculty.

1.1 Academic Management System

Academic Management System(AMS) has been customized by the NAHEP Component - 2 Project Team at ICAR-Indian Agricultural Statistics Research Institute (IASRI) for the implementation at various Agricultural Universities. It is a web enabled system for management of all the various academic activities of the university. The system caters to the needs of different users: Dean, Registrar, Professor, Head, Guide, Faculty, Teacher, Student, Administrators and Officials for performing their assigned tasks. A System has been designed in a modular approach with in-built work flows. System ensures that the individuals responsible for the next task are notified and receive the data they need to execute at their stage of process. At present five modules have been envisaged viz., Student Management, Faculty

Management, Course Management, Administration Management and E-Learning.

AMS facilitates in automation of various academic processes of the university and enhances the efficiency of the overall system by saving time and efforts involved in manual processes.

It continues to be customized as per the respective needs of the various universities.

The Project supports the Country Partnership Strategy and addresses the three engagement areas of integration, transformation and inclusion. These engagement areas foresee increased agricultural productivity and support quality improvements of higher education to create a more skilled workforce that continuously improves the productivity of key sectors, including agriculture. The proposed Project is also a multi-Global Practice collaboration (Agriculture and Education) and is expected to support activities and results directly related to cross-cutting strategic areas of climate change, jobs and gender.

1.2 Modules of Academic Management System

Academic Management System automates various academic processes of the university and will enhance the efficiency of the system by saving time and efforts involved in manual processes. The data generated by the system is used for generating the reports at the national agriculture portal by aggregating the data from various state agriculture universities.

The system has following sub modules:

- Courses Management
- Student Management
- Faculty Management
- Administration Management
- E-Learning Management
- Administrator Role
- Head Role
- Student Role
- Faculty Role
- Guide Role
- Professor Role
- Dean

□ Hostel Management

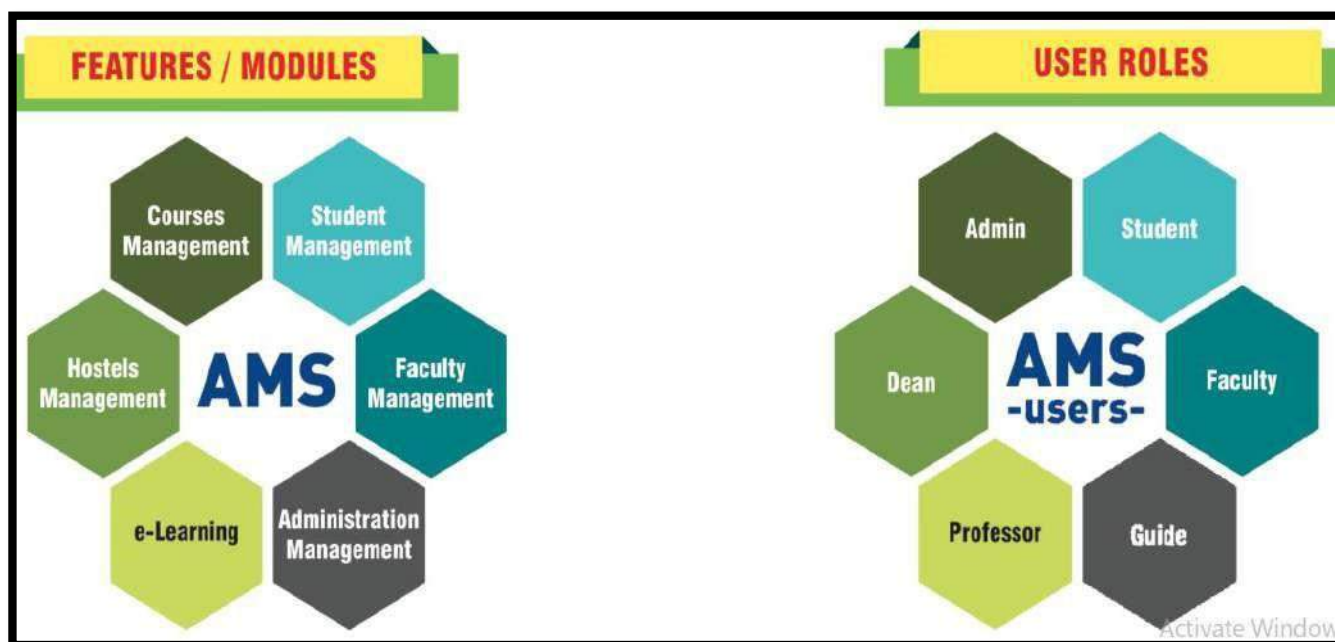


Fig. 1.2 Modules of Academic Management System

2. Login as Administrator

Every administrator would be provided with login credentials, using which they can login in and update their password and profile.

2.1 Access Home Page of AMS

- Enter the AMS URL assigned to your university into the web browser.
- Home Page of AMS of your university will be displayed on the screen.



Fig. 2.1 Home Page of the Academic Management System

2.2 Login as Administrator

AMS Home page contain a Login button, For Administrator only login username and password will be provided by the development team.

- Click on Login Button which is right side of the AMS home page.
- Admin Can enter his/her credentials which is provided by the AMS development team.

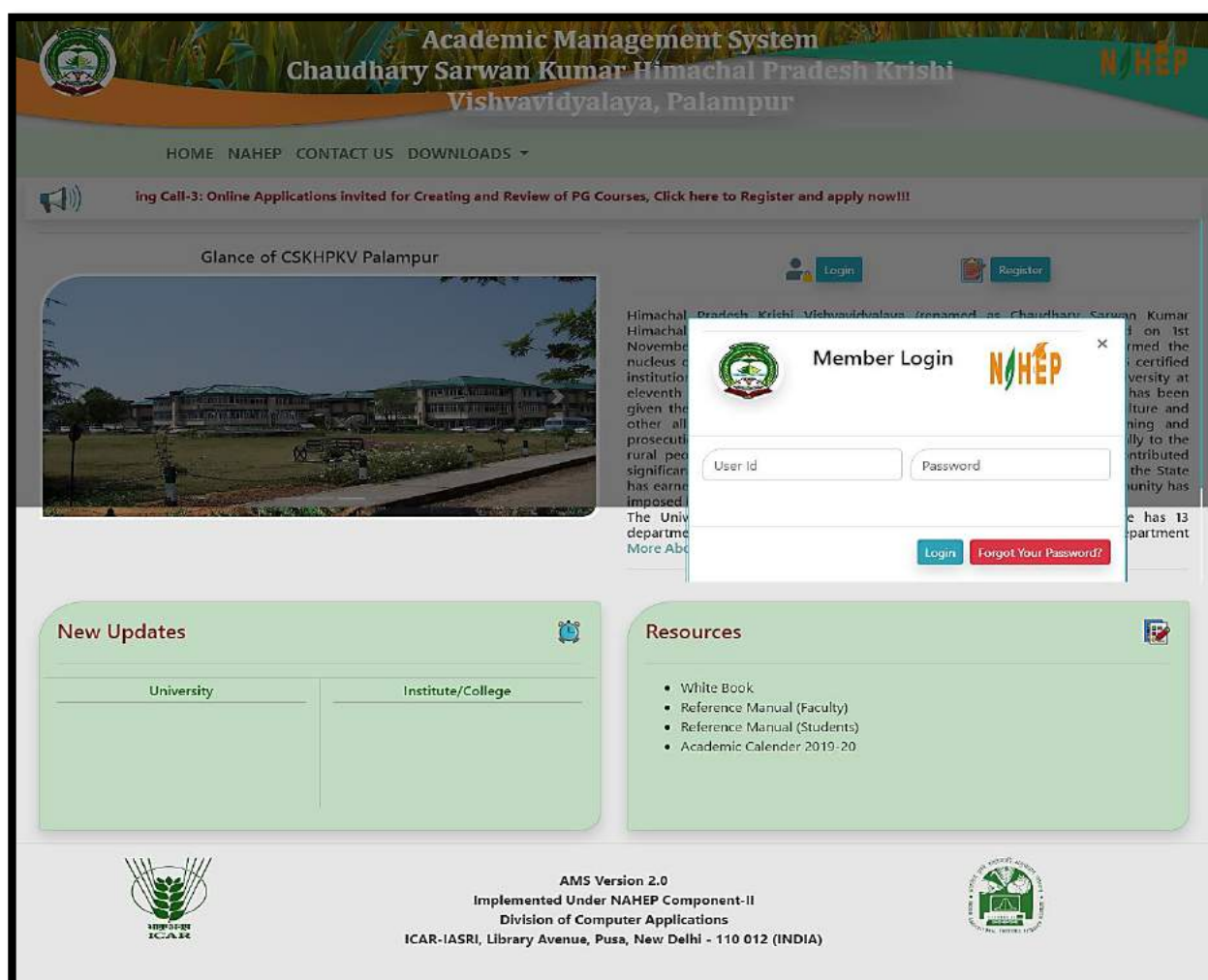


Fig. 2.2 Login Page for Administrator

2.3 Administrator Profile Editing/Updating

Administrator can change his/her Profile information by single click.

- To change profile image, click on **change profile pic**.
- Select profile pic from local computer and click on save button.
- Further profile information or contact details cannot be edited by administrator itself for that administrator have to contact with AMS development team.

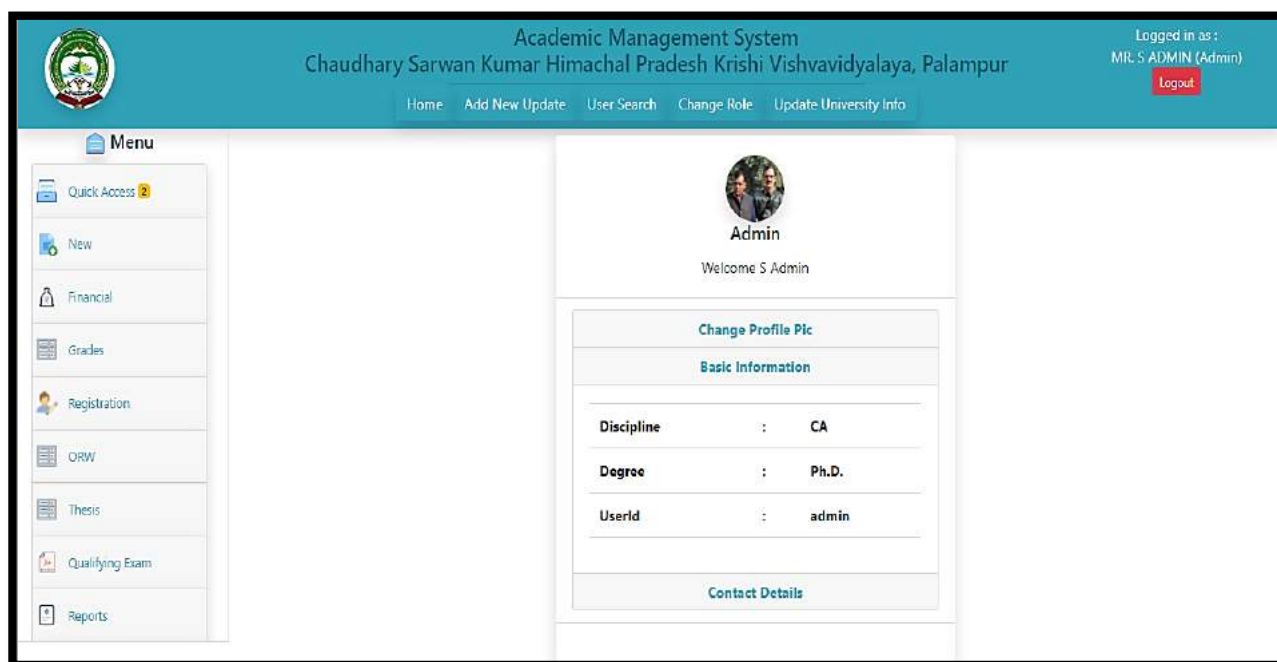


Fig. 2.3 Basic Administrator Profile

3. Administrator Role and Responsibilities

In AMS system administrator can perform number of responsibilities, some of them are listed under the **NEW** dropdown menu in the navigation bar.

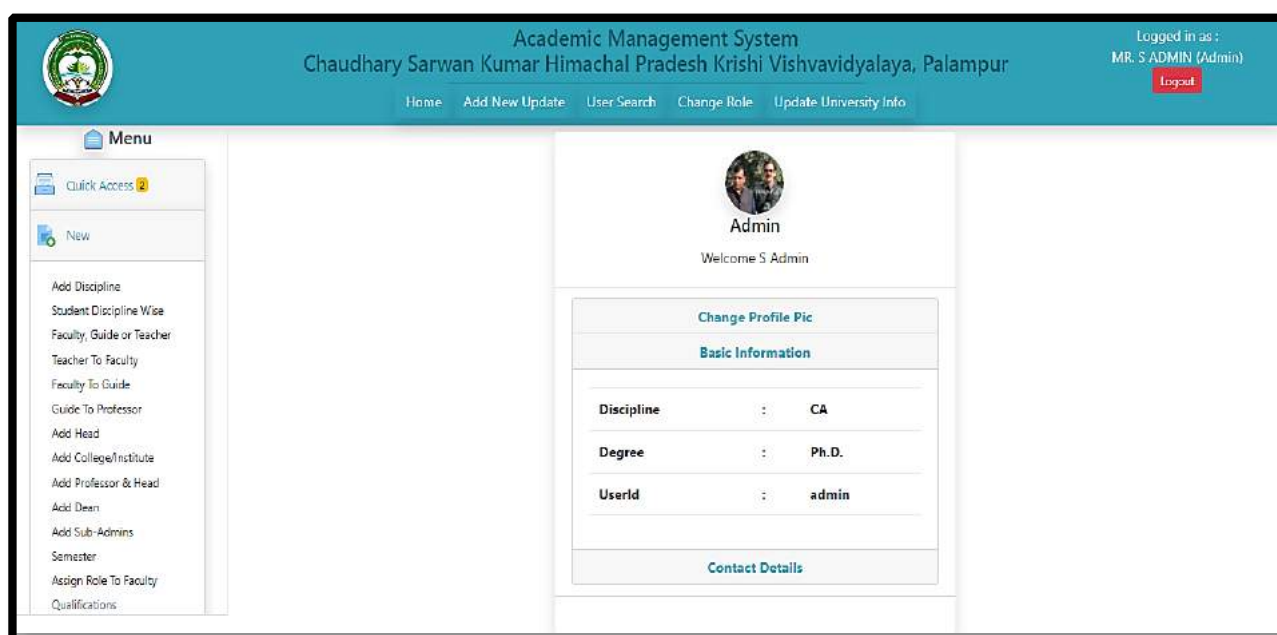


Fig. 3 New Dropdown Menu

3.1 Add New Discipline

In this menu option administrator can add new discipline and remove the existing ones if disciplines are not further selected/assign by any student or faculty.

- To add new discipline, click on **NEW Tab Menu** and then click on **add discipline**.
- To add new discipline, enter discipline ID and discipline name in corresponding text box.
- Click on **Submit button** once enter the correct discipline ID, discipline name.
- click on **Remove button** remove existing discipline, but discipline removed only if it is not selected by any student or faculty.

The screenshot displays the 'Academic Management System' interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishwavidyalaya, Palampur. The user is logged in as 'MILS ADMIN (Admin)'. The 'Menu' on the left includes options like Quick Access, New, Financial, Grades, Registration, ORW, Thesis, Qualifying Exam, and Reports. The main content area features the 'Add New Discipline' form with fields for 'User ID' (admin), 'Discipline ID', and 'Discipline', along with 'Submit' and 'Reset' buttons. Below the form is a 'List of Discipline' table with columns for Action, Sr. No, Discipline ID, and Discipline.

Action	Sr. No	Discipline ID	Discipline
Edit	1	AAG	Agricultural Extension and Comm
Edit	2	AAE	Agricultural Engineering
Edit	3	AAS	Animal Science
Edit	4	ABS	Basic Sciences ABS
Edit	5	AEC	Agricultural Economics
Edit	6	AEL	Experiential Learning
Edit	7	AES	Elective Courses
Edit	8	AFS	Food Science
Edit	9	AG ECON	Agricultural Economics
Edit	10	AG ENGG	Agricultural Engineering

Fig. 3.1 Add New Discipline

3.2 Registered Student Approval

Admin will approve the students' registered for any course, any student can log in to the system only after the admin approval.

- To Approve **New Student**, click on **NEW Tab Menu** and then click on **student discipline wise**.
- Select Discipline from dropdown.

- Select **User ID** of the student, on selecting userid some of the entries will be auto fields.
- Admin provide the roll no./id no to the student.
- In grid only student pending request will show.

The screenshot shows the 'Academic Management System' interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishwavidyalaya, Palampur. The user is logged in as MR. S ADMIN (Admin). The main menu on the left includes options like Quick Access, New, Financial, Grades, Registration, ORW, Thesis, Qualifying Exam, Reports, and Update Student. The central area is titled 'New Student' and contains a 'Show/Hide' button. Below this is the 'STUDENT INFORMATION' section with various input fields: User Id (a dropdown menu), Roll No (a text field), Discipline (a dropdown menu), Institute (a dropdown menu), Degree (a dropdown menu), Enrollment Date (a date picker), and AMS Reg No. (a text field). A watermark 'Activate Windows' is visible in the bottom right corner.

Fig. 3.2 Approved New Student

3.3 Registered Faculty Approval

All the faculty members will fill the registration form and then admin will approve the registered faculty. Faculties can access their account only after admin approval.

- To Approve **New faculty**, click on **NEW Tab Menu** and then click on **faculty, guide, teacher**.

- Select the faculty id from the dropdown list, on selecting the faculty id some of the entries will be auto fields
- Select the designation from the dropdown list.
- Add **specialization** and **research area** in corresponding text field and click on **Submit**
- All the new members approved are displayed in the gridview shown on the page on every page refresh.
- Admin can also remove any faculty member by using the **remove button** given in the gridview.

The screenshot displays the 'Academic Management System' interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishwavidyalaya, Palampur. The user is logged in as MR. S ADMIN (Admin). The main content area shows the 'Add Faculty' form, which includes a 'FACULTY INFORMATION' section with dropdown menus for Faculty, Parent Discipline, Discipline, Designation, and Posting Place, and text fields for Specialization and Research area. A 'Submit' button is located at the bottom of the form. Below the form is a table titled 'New Faculty Member Requests' with columns for User Name, Discipline, Mobile, Email, Mailing Address, and Action. The table contains one entry for Deepika, with a 'Remove' button in the Action column.

User Name	Discipline	Mobile	Email	Mailing Address	Action
Deepika	AAC	9999096208	deepikac259@gmail.com	BISRAKH ROAD	Remove

Fig. 3.3 Approved New Faculty

3.4 Add New Guide from Faculty

Admin have the rights to change/update the role of a faculty from the lower to higher designation or vice versa.

- Add New Guide from Faculty, click on **NEW Tab Menu** and then click on faculty to guide.
- Select the discipline form the dropdown menu and click on **submit** button.
- The list of faculty will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on remove button.

The screenshot shows the 'Academic Management System' interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur. The user is logged in as 'MR. S ADMIN (Admin)'. The main menu on the left includes 'Quick Access', 'New', 'Financial', 'Grades', 'Registration', 'QRW', 'Thesis', 'Qualifying Exam', and 'Reports'. The main content area is titled 'Add New Guide From Faculty' and features a 'Discipline' dropdown menu with 'Please Select' as the current selection. A 'Submit' button is located below the dropdown. The bottom right corner of the interface has a watermark that says 'Activate Windows'.

Fig. 3.4 Add New Guide from Faculty

3.5 Add New Professor from Faculty

Admin can add new professor form faculty member.

- Add New Professor from Faculty, click on **NEW Tab Menu** and then click on guide to professor.
- Select the discipline form the dropdown menu and click on **submit** button.
- The list of guide will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on remove button.


The screenshot shows the 'Academic Management System' interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur. The user is logged in as 'MR. S ADMIN (Admin)'. The main navigation menu on the left includes: Quick Access, New, Financial, Grades, Registration, ORW, Thesis, Qualifying Exam, and Reports. The main content area is titled 'Add New Professor From Guide / Faculty'. It features a 'Discipline' label and a dropdown menu with 'Please Select' as the current selection. A 'Submit' button is located below the dropdown.

Fig. 3.5 Add New Professor from Faculty

3.6 Add New Head from Faculty

Admin can add new Head form faculty member.

- Add New Head from Faculty, click on **NEW Tab Menu** and then click on Add Head.
- Select the discipline form the dropdown menu and click on **submit** button.
- The list of guide will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on remove button.



Academic Management System
Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur

Logged in as :
MR. S ADMIN (Admin)
Logout

Home
Add New Update
User Search
Change Role
Update University Info

Menu

- Quick Access
- New
- Financial
- Grades
- Registration
- ORV
- Thesis
- Qualifying Exam
- Reports

Add New Head From Guide / Faculty

Discipline: AAE - Agricultural Engineering Submit

Existing Head For Discipline : AAE - Agricultural Engineering (AAE)

No Records

Existing Faculty/Guide For Discipline : AAE - Agricultural Engineering (AAE)


Faculty/Guide Name	Faculty/Guide Type	Faculty/Guide Posting Place	Add To Head
DEVESH SHARMA	Faculty	College of Agriculture, Palampur	Add To Head
MADHUSUDAN SHARMA	Faculty	College of Agriculture, Palampur	Add To Head
RAKESH KUMAR GUPTA	Faculty	College of Agriculture, Palampur	Add To Head
RAMJI PRASHAD	Professor	College of Agriculture, Palampur	Add To Head
RAVINDER SINGH RANA	Faculty	College of Agriculture, Palampur	Add To Head
VIJAY KUMAR SINGH	Faculty	College of Agriculture, Palampur	Add To Head

Fig. 3.6 Add New Head from Faculty

3.7 Add New Colleges/Institutes

Administrator can add the colleges/institutes affiliated by the particular university.

- Add New colleges/institutes, click on **NEW Tab Menu** and then click on **Add College/Institute**.
- Click on **Add College Name/Institute** name from the drop down menu.
- Write the College name, Acronym, Place and address in the text area corresponding to their label fields and click on **submit button**.
- Gridview on this page shows the list of the colleges added till now.
- The details of the colleges entered in the Gridview can be updated using **UPDATE** button.



Academic Management System
Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur

Home Add New Update User Search Change Role Update University Info

Menu

Quick Access 2

New

Financial

Grades

Registration

ORW

Thesis

Qualifying Exam

Reports

Update Student

Add College/Institute

College/Institute Name:

Acronym:

Place (City):

State: Select State

Address:

Pincode:

Save Cancel

Total Entries: 6

Action	inst_id	Name	Acronym	City	State	Address	Pincode
Update	1	Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya	CSKHPKV	Palampur	Himachal Pradesh	Palampur, Himachal Pradesh	176062
Update	2	College of Agriculture	COA	Palampur	Himachal Pradesh	CSK HP Krishi Vishvavidyalaya, Palampur (HP)	176062
Update	3	Agricultural Biotechnology	AGBT	Palampur	Himachal Pradesh	CSK HP Krishi Vishvavidyalaya, Palampur, Distt- Kangra. (HP)	176062

Fig. 3.7 Add New College/Institute

3.8 Add New Professor Head from Faculty/Guide

Admin can add new Professor head form faculty member.

- Add New Professor Head from Faculty/Guide, click on **NEW Tab Menu** and then click on Add New Professor &Head.
- Select the discipline form the dropdown menu and click on **submit** button.
- The list of faculty/guide will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on Allocate Professor/Remove Professor.

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Fig. 3.8 Add New Professor from Faculty

3.9 Add New Dean from Faculty

Admin can add new dean head form faculty member.

- Add New dean from Faculty, click on **NEW Tab Menu** and then click on Add New dean.
- Select the discipline form the dropdown menu and click on **submit** button.
- Select the faculty form dropdown list and then click on **allocate dean**.
- The list of new dean will be displayed in the gridview admin have the rights to remove from the assigned role by clicking on **remove from dean**.

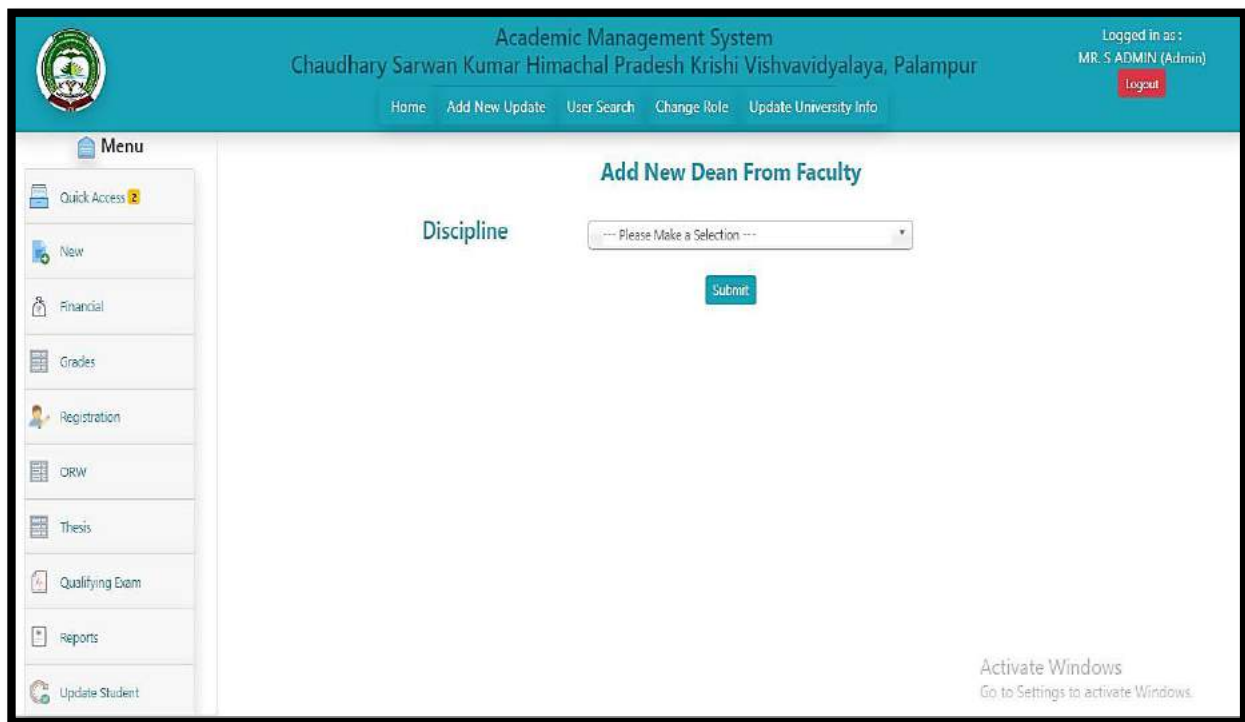


Fig. 3.9 Add New Dean from Faculty

3.10 Start/Stop Semester by Administrator

Add semester option is providing to the admin to start/stop semester in a particular session. In which courses are bind with particular semesters.

- To start/stop semester, click on **NEW Tab Menu** and then click on **semester**.
- Select academic year from the dropdown list.
- Select semester from the dropdown list.
- After that click on registration start to registration in that particular academic year.
- Click on registration stop to stop registration for that particular academic year.

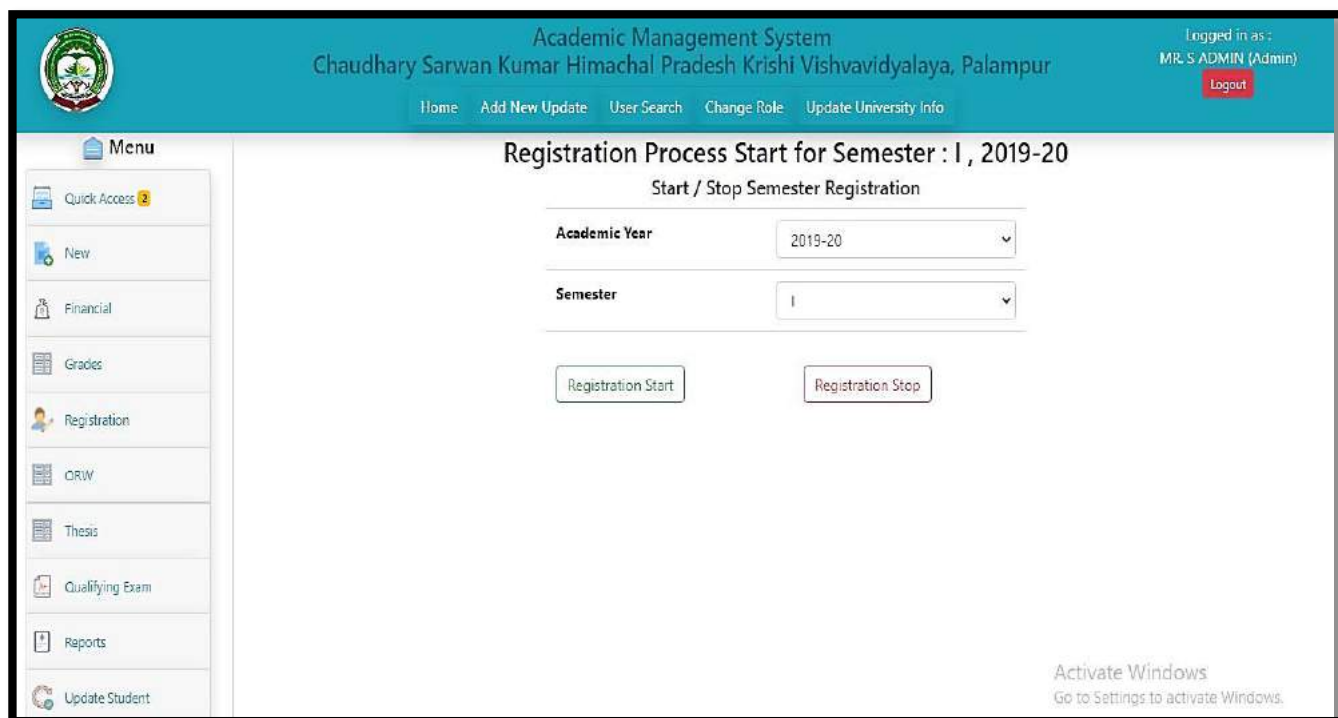



Fig. 3.10 Start/Stop Semester

3.11 Assign New Roles to Faculties

Admin can assign different roles to the faculty members.

- Assign New roles to the Faculty's, click on **NEW Tab Menu** and then click on assign roles to faculty.
- Here admin can assign the role of some other faculty of different discipline to some other faculty of different discipline.
- Select Parent discipline (actual Discipline of the faculty), Course Faculty, User Type, sub- discipline from their corresponding drop down lists □ After selecting roles click on Assign roles.



Academic Management System

Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur

Home

Add New Update

User Search

Change Role

Update University Info

Logged in as :

MR. S ADMIN (Admin)

Logout

Menu

Quick Access

New

Financial

Grades

Registration

ORW

Thesis

Qualifying Exam

Reports

Update Student

Assign Role to Faculty

Parent Discipline

Please Select

Course Faculty

Please Select Faculty

UserType

Please Select User

College

Please Select College

Sub Discipline

Please Select Sub-Discipline

Assign Role

Multiple Role to Faculty Report

S.No.	Course Faculty	Allotted Discipline	UserType	Assigned College	Action
1	Mr. KAPIL SHARMA	Basic Sciences ABS	Faculty	6	Remove
2	Mr. KAPIL SHARMA	Basic Sciences ABS	Administrator	6	Remove
3	Mr. KAPIL SHARMA	Basic Sciences ABS	Teacher	6	Remove

Fig. 3.11 Assign New Roles to Faculty's

3.12 Latest/Upcoming News and Event's Notification

Admin can add Upcoming News and Event's Notification on the home page of the website using this option.

- To show latest/upcoming news and /events notification, click on **NEW Tab Menu** and then click on **what's news**.
- Add Title, Description, Date and link in their corresponding text area against their labels fields.
- If there is any file related to any update we can upload that also by using file upload.
- After entering all details click on save button.
- The updates will be reflected on the home page of the website.

The screenshot displays the 'Academic Management System' interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur. The user is logged in as MR. S ADMIN (Admin). The interface includes a menu on the left with options like Quick Access, New, Financial, Grades, Registration, ORIW, Thesis, Qualifying Exam, Reports, and Update Student. The main area features a 'What's New' form with fields for Title, Description, Publish Date, Is File Upload, and Provide Link. Below the form is a table listing recent updates.

Title	Description	Current Date	Publish Date	IsActive	Actions
STARTING SEMESTER	Semester Started On 1th Oct 2019	Monday, November 4, 2019	Monday, November 11, 2019	<input checked="" type="checkbox"/>	Link Edit Delete
NAHEP COMPONENT - 2	Sensitization Workshop On NAHEP Component -2 Activities And	Monday, November 4, 2019	Wednesday, November 6, 2019	<input checked="" type="checkbox"/>	Link Edit Delete

Fig. 3.12 Latest/Upcoming News and Event's Notification

4. Student Fee Management

Student fee management deal with the discipline wise fees, fellowships and contingency as per the university norms.

- click on **Financial Tab Menu** and then click on **Discipline Wise Fees**.
- Select the Academic year, Discipline and student Semester and click on submit button.

- All details will display in gridview.

The screenshot shows the Academic Management System interface. At the top, the header includes the university name, login status (MR. S ADMIN (Admin)), and navigation links (Home, Add New Update, User Search, Change Role, Update University Info). A sidebar menu on the left lists various system functions. The main content area is titled 'Discipline Wise Fees Details' and contains three dropdown menus for selecting Academic Year, Discipline, and Student Semester. Below these are 'Submit' and 'Reset' buttons. A 'Print' button is also visible at the top right of the main content area. An 'Activate Windows' watermark is present in the bottom right corner.

Fig. 4 Student Fee Management

5. Academic Reporting Part

Here admin can extract the information related to his/her university in different formats, various type of reports from the student /faculty side can be generated from this reporting part.

The screenshot displays the Academic Management System interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur. The user is logged in as MR. S ADMIN (Admin). The interface includes a sidebar menu with options like ORW, Thesis, Qualifying Exam, and Reports. The main content area is titled "Discipline Wise Report" and contains a form with two dropdown menus for "Discipline" and "Institute", both currently showing "---Please Make a Selection---". Below these are radio buttons for "Faculty", "Professor", "Student", "Course", "Offered Courses", and "Guide". At the bottom of the form are "Submit" and "Reset" buttons.

Fig. 5 Academic Reporting Part

5.1 Discipline Wise Report

Admin can see all details related to the particular discipline.

- click on **Reports** menu and then click on Discipline Wise Fees.
- Select discipline from dropdown list.
- Select college/institute from the dropdown list then check faculty, professor, student, course offered course, guide following fields according to the requirements.

The screenshot displays the Academic Management System interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur. The system is logged in as MR. S ADMIN (Admin). The top navigation bar includes links for Home, Add New Update, User Search, Change Role, and Update University Info. A left sidebar menu contains options like Quick Access, New, Financial, Grades, Registration, QRW, Thesis, Qualifying Exam, and Reports. The main content area is titled "Discipline Wise Report" and contains a form with two dropdown menus for "Discipline" and "Institute", both currently set to "---Please Make a Selection---". Below these are six radio buttons for "Faculty", "Professor", "Student", "Course", "Offered Courses", and "Guide". At the bottom of the form are "Submit" and "Reset" buttons.

Fig. 5.1 Discipline Wise Report

5.2 Discipline Wise Course Report

Admin can see all details related to the particular courses.

- Click on **Reports** menu and then click on Discipline Wise Course Report.
- Select academic year from dropdown list.
- Select semester, institute, discipline and then click on **submit button**.

- Accordingly, the result will display into the gridview after that click on **print button** to take print.

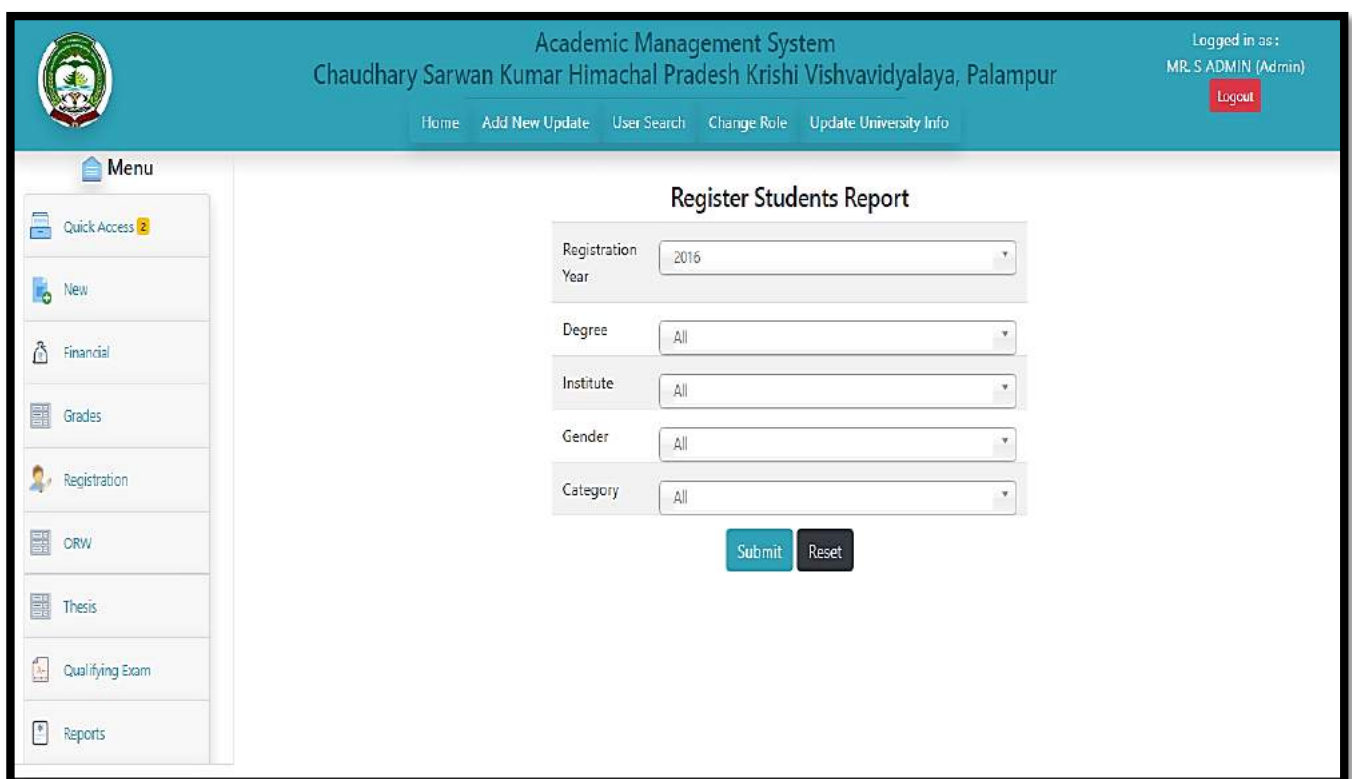
The screenshot displays the 'Academic Management System' interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur. The user is logged in as 'MR. S ADMIN (Admin)' and has access to a 'Logout' button. The main navigation menu includes 'Home', 'Add New Update', 'User Search', 'Change Role', and 'Update University Info'. The 'Course Report' section features four dropdown menus for 'Academic Year', 'Semester', 'Institute', and 'Discipline', each with the placeholder text '---Please Make a Selection---'. Below these menus are 'Submit' and 'Reset' buttons. The left sidebar contains a 'Menu' section with links to 'Quick Access 2', 'New', 'Financial', 'Grades', 'Registration', 'ORW', 'Thesis', 'Qualifying Exam', and 'Reports'.

Fig. 5.2 Discipline Wise Course Report

5.3 Registered Student Report

Admin can see all details related to the registered student report.

- Click on **Reports** menu and then click on registered student Report.
- Select enrollment year from dropdown list.
- Select degree, institute, gender, category and then click on **submit button**.
- Accordingly, the result will display into the gridview after that click on **print button** to take print.



The screenshot displays the 'Academic Management System' interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur. The user is logged in as 'MR. S ADMIN (Admin)'. The main menu on the left includes options like Quick Access, New, Financial, Grades, Registration, ORW, Thesis, Qualifying Exam, and Reports. The 'Register Students Report' form is active, featuring dropdown menus for Registration Year (2016), Degree (All), Institute (All), Gender (All), and Category (All). Below these fields are 'Submit' and 'Reset' buttons.

Fig. 5.3 Registered Student Report

5.4 Faculty Allocation Report

Admin can see all details related to the allocated faculty for the particular course.

- Click on **Reports** menu and then click on faculty allocation Report.
- Select academic year, discipline, institute and then click on **submit button**.
- Accordingly, the result will display into the gridview after that click on **print button** to take print.

The screenshot shows the 'Faculty Allocation Report' page of the Academic Management System. The header includes the university logo, name, and login details for 'MR. S ADMIN (Admin)'. A navigation menu on the left lists various system functions. The main content area contains three dropdown menus for 'Academic Year', 'Discipline', and 'Institute', each with the placeholder text '---Please Make a Selection---'. Below these are 'Submit' and 'Reset' buttons.

Academic Management System
Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur

Logged in as:
MR. S ADMIN (Admin)
Logout

Home Add New Update User Search Change Role Update University Info

Menu

- Quick Access 2
- New
- Financial
- Grades
- Registration
- ORW
- Thesis
- Qualifying Exam
- Reports

Faculty Allocation Report

Academic Year

Discipline


Institute

Fig. 5.4 Faculty Allocation Report

5.5 Faculty Details Report

Admin can see all details related to the allocated faculty for the particular course.

- Click on **Reports** menu and then click on faculty Report.
- Select required field and then click on submit button.
- Accordingly, the result will display into the gridview after that click on **print button** to take print.



Academic Management System
Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur

Home Add New Update User Search Change Role Update University Info

Menu

Quick Access 2

New

Financial

Grades

Registration

ORW

Thesis

Qualifying Exam

Reports

Faculty Report

Note: Please select only 5 columns at a time for better printable report

☐ Faculty Id
☐ Name
☐ Faculty Discipline1
☐ Faculty Parent Discipline Id
☐ Faculty Designation

☐ Faculty Posting Place
☐ Faculty Specialisation
☐ Faculty Research Area
☐ Faculty Publications
☐ Faculty Status

☐ Faculty Discipline2
☐ Faculty Type
☐ Gender
☐ Email
☐ DT_BIRTH

☐ DT_JOIN
☐ DESGN_DATE
☐ Retirement Date
☐ DT_RES
☐ DT_IND

☐ Tel_office
☐ Mobile
☐ Mailing Address
☐ Permanenet Address

☐ Click here to select all

Submit

Reset

Fig. 5.5 Faculty Details Report

NOTE: Some more reporting part is also providing to the administrator in admin can see other reports as well according to the requirements.

6. Student Updating Reporting Part

Admin can see all details related to the student and also update their information accordingly.

- Click on **student update** menu and then click on Reports.
- Select menu item according to the information required.

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The screenshot displays the 'Academic Management System' interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur. The top navigation bar includes links for Home, Add New Update, User Search, Change Role, and Update University Info. The user is logged in as MR. S ADMIN (Admin) with a Logout button. A left sidebar menu lists various options: Quick Access, New, Financial, Grades, Registration, ORW, Thesis, Qualifying Exam, and Reports. The main content area is titled 'Update Student Information' and contains three dropdown menus for Discipline, Enrollment Year, and Degree, each with the placeholder text '---Please Make a Selection---'. At the bottom of the form are 'Submit' and 'Reset' buttons.

Fig. 6 Student Updating Reporting Part

NOTE: The list of student update reporting menu showing some of the reporting part, admin can easily click on particular menu and get the relative information form that menu.

7. More Features

Some extra features also providing to the admin.

- Click on **more** menu and then click on menu items.
- Select menu item according to the information required.

The screenshot displays the 'Academic Management System' interface for Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur. The user is logged in as 'MR. S ADMIN (Admin)'. The main navigation bar includes links for Home, Add New Update, User Search, Change Role, and Update University Info. A sidebar on the left contains various menu items: Qualifying Exam, Reports, Update Student, More, Change (with sub-items Change Role and Search), Student Search, User Search, Course Search, Thesis Search, Course Evaluation Proforma, Add/Modify Questions, and Related Links. The 'Change Role' form is the central focus, featuring dropdown menus for Discipline, User Type, Institute, and Enrollment Year, and a Users dropdown. It includes 'Submit' and 'Reset' buttons. Below this, an 'OR' section prompts the user to 'Enter Student Roll No. (To Search Student)' with a text input field and a 'Find Student' button.

Fig. 7 More Features

7.1 Change Role

Admin has right to access all the other users profile and do needful changes in case he/she can't do their own work due to some circumstances. This facility is provided under change role tab, here admin can change its role to any required user type.

- Click on More menu option, then click on change role.
- Select discipline, usertype, college and users from dropdown then click on submit button.
- Now admin can access the selected usertype profile and do the needful change.

Academic Management System
Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur

Logged in as: MR. S ADMIN (Admin)
Logout

Home Add New Update User Search Change Role Update University Info

Menu

- Quick Access 2
- New
- Financial
- Grades
- Registration
- ORW
- Thesis
- Qualifying Exam
- Reports

Change Role

Discipline:

User Type:

Institute:

Enrollment Year:

Users:

OR

Enter Student Roll No. (To Search Student)


Roll No.

Fig. 7.1 Change Role

7.2 Student Search, User Search, Course Search

Admin has right to access to find AMS users profile.

- Click on More menu option, then click on user search.
- Admin can search by first name, middle name, last name.
- Now click on Find User button.
- All the related information will show in gridview.



Academic Management System
Chaudhary Sarwan Kumar Himachal Pradesh Krishi Vishvavidyalaya, Palampur

Logged in as :
MR. S ADMIN (Admin)
[Logout](#)

HomeAdd New UpdateUser SearchChange RoleUpdate University Info

Menu

- Quick Access 2
- New
- Financial
- Grades
- Registration
- ORW
- Thesis
- Qualifying Exam
- Reports

Search User

First Name

Middle Name

Last Name

[Find User](#)[Reset](#)

Fig. 7.2 Student Search